



PENYISTA PORTAL USER MANUAL

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AWAY MATCH TICKET APPLICATION PROCEDURE

Log on the main page and click on “Tickets Away Matches” button.



FC BARCELONA

EN ▼



*Welcome,
Angel Pérez García*

Penyista area

Add a minor

Tickets away matches



AWAY MATCH TICKET APPLICATION PROCEDURE

01 PRE-BOOKING

Click on the “See Matches” button to pre-book your ticket.

You do not need to pre-book your ticket before application. The difference is only pre-booking is available until kick-off time is confirmed.




Next matches will appear and you can filter by team or competition with the search engine.


← Back

TICKETS AWAY MATCHES

All competitions ▾

Tickets requested

 **PARIS SAINT GERMAIN**  **FC Barcelona**  **CHAMPIONS LEAGUE**

 3 20/7/24 **Penya managing** ●

See matches



AWAY MATCH TICKET APPLICATION PROCEDURE

01 PRE-BOOKING

Select the match by clicking on the box.

Once selected, click on the yellow “Pre-book” button.

The screenshot shows a mobile application interface for selecting matches. At the top left is a back arrow and the text "Back". Below this is the heading "Matches" in a bold, orange font. A search bar with the placeholder text "Search by home team" and a magnifying glass icon is positioned below the heading. Underneath the search bar is a dropdown menu currently displaying "All competitions" with a downward arrow. The section titled "Next matches" in orange font contains two match cards. The first card features the Paris Saint Germain logo, the text "PARIS SAINT GERMAIN", the FC Barcelona logo, "FC Barcelona", the date "20/7/24", and the text "Penya managing" in red. The second card features the Real Sociedad logo, the text "REAL SOCIEDAD", the FC Barcelona logo, "FC Barcelona", the date "21/7/24", and the text "Penya managing" in red. To the right of the second card is the LALIGA logo. At the bottom center of the screen is a prominent yellow button with the text "Pre-book" in black.

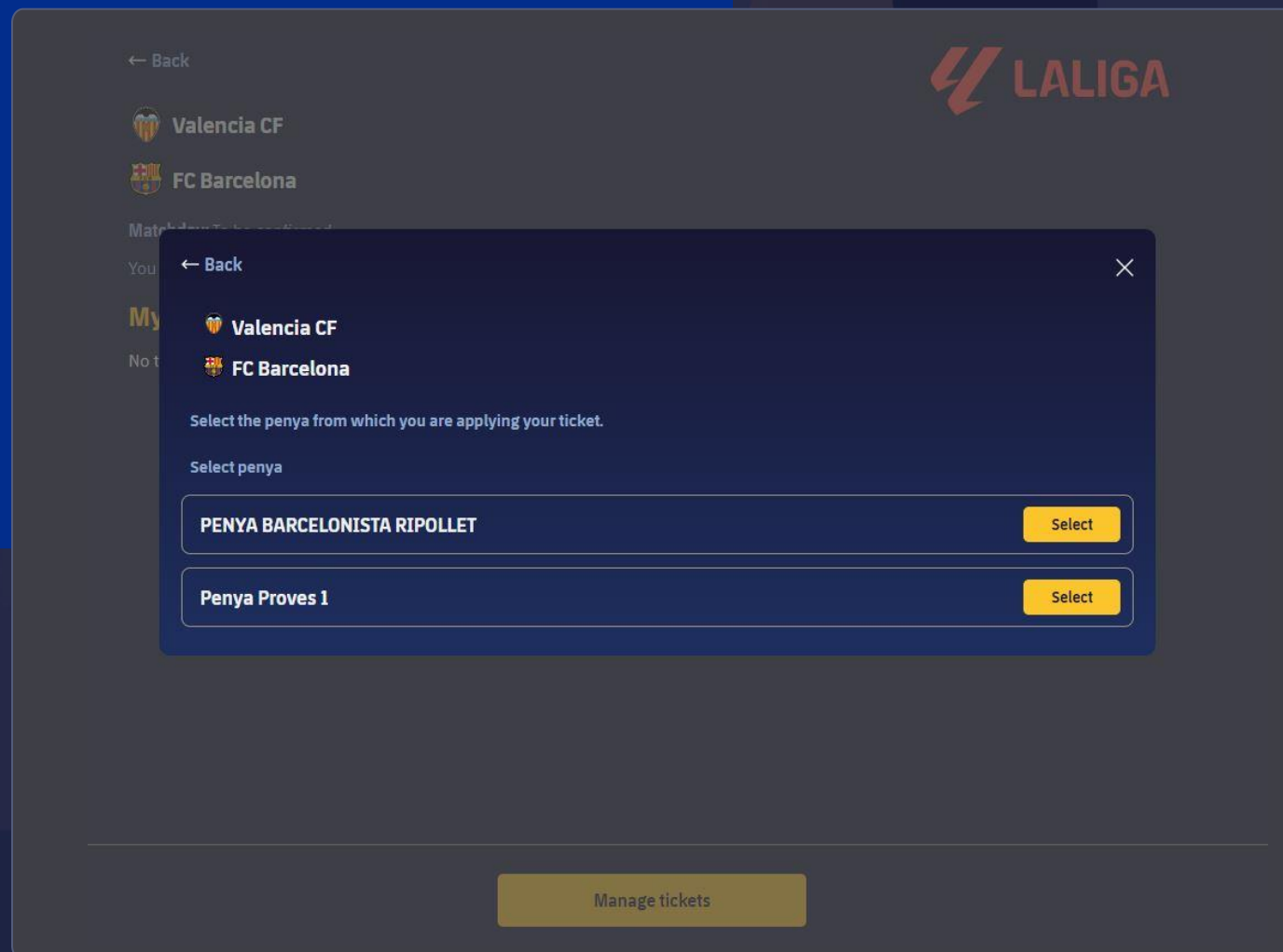


AWAY MATCH TICKET APPLICATION PROCEDURE

01 PRE-BOOKING

If you are a member of more than one penya, you will be required to choose from which penya you wish to pre-book your ticket, by clicking on "Select".

Pre-booking is completed, pending kick-off time to be confirmed.





AWAY MATCH TICKET APPLICATION PROCEDURE

01 PRE-BOOKING

You can cancel your pre-booking until kick-off time is confirmed, by clicking on the “Cancel” button.

Once kick-off time is confirmed, you will receive an email with a link to complete the ticket application.

You will receive a notification on the application.

← Back

Valencia CF

FC Barcelona

Matchday: To be confirmed

You can pre-book tickets for this match

My tickets

Angel Pérez García Pre-book ●

Penya Proves 1

Cancel



AWAY MATCH TICKET APPLICATION PROCEDURE

01 PRE-BOOKING

Once you received this notification, you need to confirm your pre-booking by completing your application. Status will then change to “Applied” in yellow. You need to complete this step in order to confirm you wish to purchase this ticket. Your penya manager has to accept or reject your request. This application does not imply direct allocation.

← Back

Valencia CF

FC Barcelona

Matchday: 31 jul 2024

Ticket price: 30 €

You can apply for tickets for this match

Deadline for penya: 19 jul 2024

My tickets

Angel Pérez García	Applied ●
Penya Proves 1	

Manage tickets





AWAY MATCH TICKET APPLICATION PROCEDURE

02 APPLICATION

If you have pre-booked your ticket, you will receive an email to complete your application once kick-off time is confirmed. You will also receive a notification via the penyista portal. This application does not imply direct allocation of this ticket.

Once kick-off time is confirmed, you can directly apply for your ticket, even if you have not pre-booked it.

 **Valencia CF**
 **FC Barcelona**
Select a penyista to confirm ticket or application

 **Angel Pérez García** Pre-book ●
Penya Proves 1
Cancel Application

AWAY MATCH TICKET APPLICATION PROCEDURE

1.3 ACCEPTING OR REJECTING TICKETS

If your manager accepts your request, your application will still appear as “Applied”, this time in blue.

If your manager rejects your request, your application will appear as “Rejected”. For any further queries, you can contact your penya management. Once your application is rejected, you will not be able to submit another one for the same match.


My tickets

 **Angel Pérez García**

Applied ●

Penya Proves 1

My tickets

 **Angel Pérez García**

Refused ●

Penya Proves 1

AWAY MATCH TICKET APPLICATION PROCEDURE

1.4 TICKET PAYMENT AND COLLECTION

Once your manager has paid and allocated your ticket for the requested match, the status will be “Confirmed”. You will also receive an email with all collection details.

← Back

PARIS SAINT GERMAIN

FC Barcelona

Matchday: 20 jul 2024

Ticket price: 60 €

Your supporters' clubs is managing the tickets for this match

My tickets

Angel Pérez García	Confirmed ●
Penya Proves 1	
Leo Garcia	Confirmed ●
Penya Proves 1	



AWAY MATCH TICKET APPLICATION PROCEDURE

1.5 TICKET PRE-BOOKING AND APPLICATION FOR A MINOR

A ticket application for a minor must be managed from their guardian's profile.

You can apply for a ticket by clicking on the "Tickets Away Matches" button.

The screenshot shows the top navigation bar of the FC Barcelona website. On the left, there is the FC Barcelona logo and the text "FC BARCELONA". On the right, there is a language selector "EN" with a downward arrow and a hamburger menu icon. Below the navigation bar, a large white text area displays a personalized welcome message: "Welcome, Angel Pérez García". Underneath this message, there are three yellow buttons: "Penyista area", "Add a minor", and "Tickets away matches".

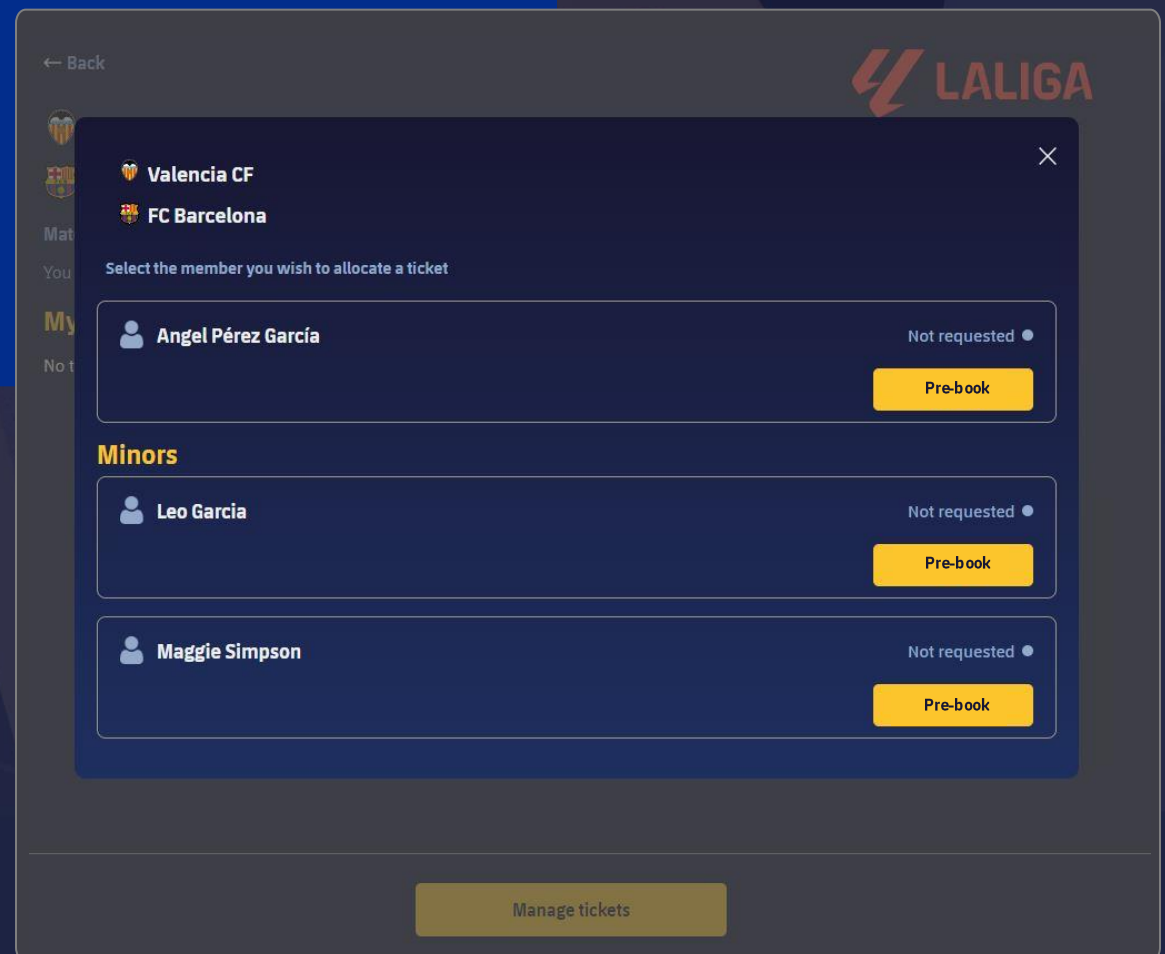


AWAY MATCH TICKET APPLICATION PROCEDURE

1.5 TICKET PRE-BOOKING AND APPLICATION FOR A MINOR

Once in the menu, you can access “See matches” and choose the match you are willing to apply.

Once in the match menu, access “Manage Tickets”.





AWAY MATCH TICKET APPLICATION PROCEDURE

1.5 TICKET PRE-BOOKING AND APPLICATION FOR A MINOR

On the next screen, you will be required to specify whether you are pre-booking your ticket for yourself or the minor.

From this step onwards, ticket management follows the same procedure.

The screenshot shows a mobile application interface for selecting a member to allocate a ticket. At the top, there are logos for FC Bayern Munchen and FC Barcelona. Below the logos, the text reads "Select the member you wish to allocate a ticket". There are two visible member options, each with a "Pre-book" button and a "Not requested" status indicator.

Member Name	Status	Action
Angel Pérez García	Not requested	Pre-book
Leo Garcia	Not requested	Pre-book



FC BARCELONA
Penyes